

DRAFT AGENDA FOR THE WORKSHOP

This agenda has been designed to either be followed as a specific guide or it can be specifically adapted to meet the needs, time and audience that you are delivering the workshop within.

OBJECTIVES

A workshop on what a local zero waste strategy could be and how it could be tailored towards the local context that each participant works within:

For participants:

- To increase participants understanding of the concept of zero waste at the municipality level and the benefits this has over traditional waste management practices.
- To explain the key structural components of a zero waste municipality programme.
- To provide participants with the opportunity to practically learn and experiment with the challenges and opportunities of implementing a zero waste programme.
- To challenge existing assumptions on what zero waste is and whether it is realistic/applicable within the local context

For organisers:

- Challenging participants previously held negative ideas or assumptions on zero waste (esp regarding “false solutions”)
- Building the capacity of participants to deliver a zero waste municipality programme within their community

PROPOSED SCHEDULE

| Timing | Session | Who | Material & other needs |
|-----------------------------------|---|-------------------------|---|
| <i>How much time do you need?</i> | <i>What topics will be covered?</i> | <i>Who's in charge?</i> | <i>What resources do you need for the session?</i> |
| 9:30 - 9:40 | Start Introduction to workshop present timing and format | | |
| 9:40 - 10:30 | What is zero waste and how to implement it at local level (30' presentation + 20' Q&A) Break into groups for practical case | | Use the presentation template |
| 10:30 - 11:00 | Break | | |
| 11:00 - 12:40 | Practical case Explain the case and exercise, answering any questions (10') Groups to discuss and run through the exercise (50') Presentation of each group (5-7 mins each with 3 min of feedback from you and wider group - so if 4 groups, 40 mins) | | Document with detailed case Factsheet for information for participants Template table on how to design & feedback each group's ZW plans |
| 12.40 -13:00 | Wrap up & Closing Highlight key learnings from workshop Ask for feedback on how participants will act on what they have learnt today Information on how they can engage with your group and Zero Waste Europe | | |
| 13:00 | END | | |

Visit the websites of the authors to find out more information about zero waste and how to implement successful waste prevention & reduction policies at the local level.



Zero Waste Cities